



DALLAS COUNTY COMMISSION

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Request for Qualifications

Safe Streets for All: A Comprehensive Safety Action Plan for Dallas County

Released: July 1, 2026

Deadline: July 22, 2026

Dallas County Commission

Request for Qualifications (RFQ) for Professional Services for the Development of a Comprehensive Safety Action Plan

Overview:

The Dallas County Commission seeks qualifications from qualified firms for the development of a Comprehensive Safety Action Plan (CSAP). The goal of the CSAP is to develop a holistic, well-defined strategy to prevent roadway fatalities and serious injuries for all users. The Plan will be funded through a U.S. Department of Transportation Federal Highway Administration Safe Streets and Roads for all (SS4A) Grant.

Requirements:

The CSAP must include all the components laid out by the U.S. Department of Transportation (DOT) in the SS4A grant notice of funding opportunity. Components of a SS4A CSAP can be found on Table 1 in the SS4A FY24 NOFO. The chosen firm must have Professional Engineer (P.E.) licensure, and proper business licensure, both in the State of Alabama, at the time of submittal. Firms responding to this RFQ should provide Dun and Bradstreet number and be registered with the GSA database at www.sam.gov to confirm debarment/suspension status.

Scope of Services:

The scope of services to be performed by the consultant firm shall include but not be limited to the following:

- Safety Analysis of the existing conditions and historical trends that provide a baseline level of crashes involving fatalities and serious injuries.
- Assistance with engagement and collaboration with members of the public and relevant stakeholders.
- Perform an assessment of the current policies, plans, guidelines, and/or standards to identify opportunities for improvements and prioritize transportation safety processes.
- Project recommendations that identify a comprehensive set of projects and strategies to address the safety issues identified in the Safety Analysis and Public Engagement processes.
- Prepare reports as required by the grant agreement.
- The firm must comply with all applicable state, local, and federal regulations related to the services provided. The County reserves the right, subject to negotiation and agreement with the selected firm, to either expand or limit the scope of services as needed.
- The selected firm will be required to have sufficient personnel to complete the tasks required by this scope of services. The selected firm will complete the required tasks in a timely and efficient manner. The selected firm would be expected to enter a contract for services based upon the negotiated fee structure.

Period of Performance:

The selected firm shall provide a Final Plan to be publicly available by March 31, 2028, and complete final reporting by May 30, 2028.

Submittal of Qualifications:

Qualifications submitted in response to this RFQ must provide detailed information to show evidence of qualifications, experience, and expertise. Three (3) hard copies of the RFQ are required. No emailed or faxed materials will be accepted. Please limit proposals to ten (10) pages, not including (1) a two-page maximum Letter of Transmittal, (2) Table of Contents and (3) up to fifteen (15) pages for Appendices. Cover page should include company point of contact information. The cover pages and RFQ Response Form do not count towards the page numbers.

Questions regarding this information shall be directed to Anthony Crear, Dallas County Engineer at acrear@dallascounty-al.gov. Questions must be received no later than July 15, 2026, at 4:30 pm CST.

Qualifications should be sent to the address below on or before 2:00 pm CST July 22, 2026.

Dallas County Commission Office
Mrs. Demetrice Muhannad
Accounting Clerk – Payroll and Purchasing

Mailing Address:
P.O. Box 987
Selma, AL 36702

Physical Address:
102 Church St
Selma, AL 36701

Selection Process and Evaluation Criteria:

A committee consisting of Dallas County Commission staff members will evaluate and rank the most qualified firms' written qualifications based on demonstrated competence and professional qualifications for performance of the services required.

The County Selection Committee will select the most qualified firm from the submitted qualifications. Upon selection of a consulting firm, a scope of work meeting will be conducted and a proposal for work will be required. The County reserves all rights in the selection of the firm of its choosing regarding this RFQ.

The County Commission will approve the most highly qualified firm and negotiate a budgeted firm-fixed price amount contract with that firm. Contracts will be awarded to the responsible firm whose proposal is most advantageous to the County Commission. Upon completion of the contract and fee negotiations, the County Commission executes the contract. Contract award will be subject to the timely completion of contract negotiations between the County and the selected Respondent.

The County reserves the right to reject all Statements, negotiate further with any entity submitting Statements, seek additional Statements, or waive any irregularities or informalities in the RFQ process.

Qualifications should contain information sufficient to enable the Selection Committee to properly evaluate the competence and qualifications of the consultant for achieving the project objectives. Qualifications will be evaluated based on the following criteria:

- Understanding of project objectives
- Qualifications of the personnel to be used on the project including project availability
- Proposed project approach
- Previous experience of the firm on similar projects (include firm’s role in the projects)
- Location of where work will actually be accomplished
- Estimated time to perform the work including a timeline with major tasks/benchmarks

Qualifications will be scored as follows:

Criteria	Possible Points
Understanding of project objectives	5
Qualifications of Personnel and Availability	25
Proposed Project/Technical Approach	30
Previous Experience	25
Location of Work	5
Estimated Timeline	10
Total	100

Project Funding:

This project is funded through a U.S. Department of Transportation Federal Highway Administration Safe Streets and Roads for all (SS4A) Grant, and Dallas County funding.

Equal Opportunity Business Development:

Non-Discrimination. The Dallas County Commission does not discriminate on the basis of race, color, religion, age, gender, pregnancy, national origin, genetic information, veteran status, or disability in its hiring or employment practices nor in admission to, access to, or operations of its programs, services, or activities.

The Recipient, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Indemnification:

The firm shall indemnify, defend and hold County and its affiliates, employees, agents, and representatives (collectively “County”) harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitations, attorneys’ fees, for any and all personal injury (including death) and property damage of any kind or nature whatsoever, incurred by, asserted against, or imposed upon County, as a result of or in any manner

related to provision of services hereunder resulting from any negligent act or omission by the firm. The firm shall provide the COUNTY with proof of general liability coverage including the COUNTY as an additional insured. This indemnification shall survive the expiration of this agreement.

Insurance:

The Engineer agrees to carrier at their own cost and expense for the length of the contract and with insurers satisfactory to the Dallas County Commission, maintain in effect the following insurance coverage from an insurance company or companies authorized to do business in Alabama. Comprehensive General Liability Policy Comprehensive Liability Insurance covering all owned and non-owned Automobiles Worker's Compensation Insurance as required by law.

Bidder Qualifications:

Proposers selected for work by the Commission must be compliant with federal, state, and local statutes, regulations, and executive orders. At a minimum, the following will apply.

Section 31-13-1, et seq., of the Code of Alabama 1975 imposes conditions on the award of county contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. By submitting a bid, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Termination of Services:

The COUNTY may terminate this Contract, with or without cause or reason by giving written notice of such to the other party. Upon receipt of such notices, PROVIDER shall discontinue its work to the extent specified in the notice. In the event of termination, the COUNTY shall pay PROVIDER for all services satisfactorily rendered, and for any expenses deemed by COUNTY to be a reimbursable expense incurred pursuant to this Contract and prior to the date of termination.